Uploading your payment receipt for registration fee at the ULPAS

1- Sign-in to your account at www.ulpas.org and in your personal panel **a)** choose the "**Bill and Payment**" from the menu or **b)** click on the "**Billing Leftover**" on top of the Dashboard:

a):

Or b):

2- Click on the yellow button of "**Select Services**" at the top left side of the page

3- Click on the box for Symposium Registration and attendance fee

4- Click on the "**Save**" Button and then click on the "**Bill & Payment**" button

5- After seeing your due registration fee please go to your Bank website or mobile banking service for paying your registration fee and pay it to the Bank IBAN number shown on the Registration Fee on the ULPAS website.

6- Have a photo or pdf file of the bank receipt ready.

7- Click on the "**Upload a Bank Receipt**" button in the Bill and Payment sections in your personal panel.

8- Please write down the amount you paid in TL or USD in the "**Payment**" section and a "**Reference Code**" which is shown in the receipt and the "**Bank name**" and click on the "Choose" button.
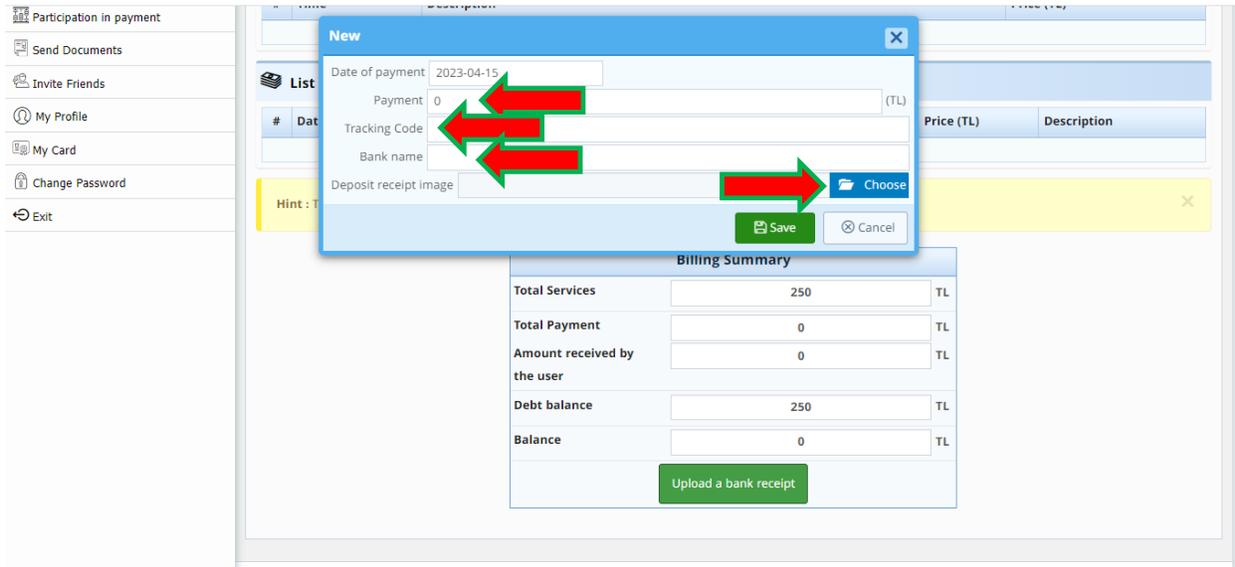
9- In the opened window please choose your payment receipt file and click on "**open**" and then on the "**Save**" botton
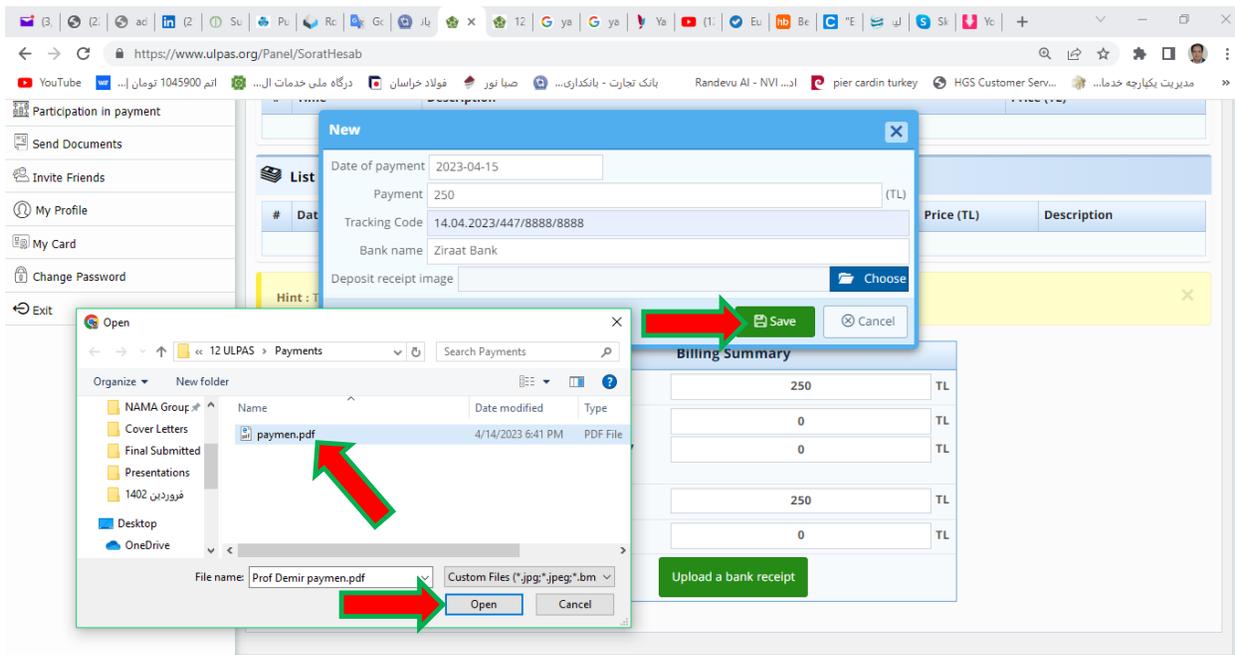
10- Your payment record is created in a row and it will be shown as "**Pending approval**". The admins of the website will then confirm your payment and the registration payment process is over.

Thank you for paying your registration fee for having a share in helping the devastating earthquake hit regions of Turkey on February the 6th, 2023